ANNUAL QUALITY ASSURANCE REPORT (AQAR)

for the year 2017-18

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

By

VIVEKANANDA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Re-accredited at 'A' bythe NAAC with 3.30 CGPA)

Recognised as the College with Potential for Excellence (CPE) by the UGC

Secured 197th Rank at the National Level as per NIRF Ranking 2018

Nehru Nagar, PUTTUR. D.K. 574 203 Karnataka State

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August, 2018

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. **Details of the Institution**

1.1	Name of the Institution	**VIVEKANANDA COLLEGE OF ARTS, SCIENCE & COMMERCE**
1.2	Address Line 1	**NEHRU NAGAR, PUTTUR**
	Address Line 2	**D.K. 574 203**
	City/Town	**PUTTUR**
	State	**KARNATAKA**
	Pin Code	**574 203**
	Institution e-mail address	**principalvcputtur@gmail.com**
	Contact Nos	**08251-230455, 08251-233635**
	Name of the Head of the Institution:	**Dr. Peter Wilson Prabhakar**
	Tel. No. with STD Code:	**08251-232591**
	Mobile:	**9448624951**
	Name of the IQAC Co-ordinator:	**Dr. Sreedhara H.G**
	Mobile:	**9449268442**
	IQAC e-mail address:	**principalvcputtur@gmail.com**
1.3	NAAC Track ID *(For ex. MHCOGN 18879)*	
1.4	NAAC Executive Committee No. & Date: *(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*	**EC/(SC)/28/A&A/6.3 Oct 30, 2017**

1.5   Website address: **www.vc.vivekanandaedu.org**

Web-link of the AQAR: **http:// vc.vivekanandaedu.org /iqac/iqac-aqar-2016-17/**

1.6   Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	**1ˢᵗ Cycle**	**B++**	**-**	**2004**	**2004-2009**
2	**2ⁿᵈ Cycle**	**A**	**3.12**	**2011**	**2011-16**
3	**3ʳᵈ Cycle**	**A**	**3.30**	**2017**	**2017-2022**

1.7   Date of Establishment of IQAC :   **10.12.2004**
DD/MM/YYYY

1.8   AQAR for the year *(for example 2010-11)*   **2017-18**

1.9   Details of the previous year's AQAR submitted to NAAC after the latest
Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

Re-accredited in the Academic year 2017-18

1.10   Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved   Yes ☐   No ☑
Institution (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑ Men ☐   Women ☐

	Urban ☐	Rural ☑	Tribal ☐

Financial Status   Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

Grant-in-aid + Self Financing ☑

Totally Self-financing ☐

1.11 Type of Faculty/Programme   Arts ☑ Science ☑ Commerce ☑

Law ☐ PEI (Phys Edu) ☐ TEI (Edu) ☐

Engineering ☐ Health Science ☐

Management ☑

Others (Specify) PG M.Sc (Chemistry) , M.Com

                    & M.A (Journalism)

1.12 Name of the Affiliating University *(for the Colleges)*   **Mangalore University**

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence		UGC-CPE	**Yes**
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme	**Yes**	DST-FIST	
UGC-Innovative PG programmes		Any other (*NIRF ranking*)	**197th Rank**
UGC-COP Programmes			

2. **IQAC Composition and Activities**

2.1	No. of Teachers	**05**
2.2	No. of Administrative/Technical staff	**02**

2.3	No. of students	**01**
2.4	No. of Management representatives	**01**
2.5	No. of Alumni	**01**
2.6	No. of any other stakeholder and community representatives	**02**
2.7	No. of Employers/ Industrialists	**01**
2.8	No. of other External Experts	**01**
2.9	Total No. of members	**14**
2.10	No. of IQAC meetings held	**03**

2.11 No. of meetings with various stakeholders:

Faculty	**04**
Non-Teaching Staff	**02**
Students	**04**
Alumni	**01**
PTA	**02**

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

If yes, mention the amount (during 12th Plan Period

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	**13**		
International	**01**	National	**02**
State	**02**	Institution Level/University Level	**08**

2.14 Significant Activities and contributions made by IQAC

- ✓ An Orientation programme on Class Room Communication was conducted to the newly recruited staff in 08 July 2017.
- ✓ Exit Feedback from the outgoing students was collected in April 2018.
- ✓ 13 State/National /University –Seminars/Workshop/Competitions were organised

during the year.

- ✓ Student Feedback on Teachers and courses was collected in April,2018
- ✓ Peer appraisal and Self appraisal among the teachers was conducted in March,2018
- ✓ Guidance for Minor Research Projects Aspirants
- ✓ Guidance for Seminars/Workshops/Conferences etc.,
- ✓ Promotion of Research Culture among staff members and students
- ✓ PlacementTraining for the Students
- ✓ Grama Vikasa Yojana – Community development Programme

2.15   Plan of Action by IQAC/Outcome

SL. No	PLAN OF ACTION	ACTION TAKEN
1	To implement the C.P.E Plans as per the UGC guidelines	CPE grants Received and Ready for implementation
2	Organizing UGC/ other agencies sponsored State/ National Seminars/ Conferences/ Workshops	Organised Seminars : International - National - State Level 01 University/Institution Level : 12
3	Promotion of Research culture among the staff and students.	Organised Streamwise workshop on research methodology for students & encouraged them to go for research ,projects and field visits
4	Strengthening of student placement, counselling and mentoring	Organised Udyogamela on 19-05-2017. The College has separate counselling and Mentoring cell.
5	Orientation programme on Class Room Communication to the newly recruited teachers and skill development training to the Administrative Staff.	Organised an orientation programme for class room communication to newly recruited lecturers
6	Extension of Remedial Courses to the slow learners especially to the SC/ ST/ OBC students	For slow learners and SC/ST/OBC students special classes and training programmes are arranged.
7	Introducing new Certificate Courses to the students.	Introduced Certificate course on GST by PG Commerce Department
8	Technological up-gradation	Upgradation of laboratories are done as and when required.
9	Upgradation of ICT enabled teaching-learning process	Additional LCD projectors are provided to ICT enabled teaching

12	Introduction of new PG Courses	Introduced MA in Journalism and M.Sc Mathematics.
13	Construction of New Ladies Toilet	Completed and available for use
14	Coaching for Public service examination	Coaching for examinations are provided through YASHAS

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Part – B

Criterion – I

1 Curricular Aspects

1.1 *Details about Academic Programmes*

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			
PG	03			
UG	15		08	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	06			
Others				
Total	24		08	

1.2 (i) *Flexibility of the Curriculum: CBCS/Core/Elective option / Open options*

(ii) *Pattern of programmes:*

Pattern	Number of programmes
Semester	15 (UG) 03 (PG)

1.3 Feedback from stakeholders*   Alumni ☑   Parents ☑

(On all aspects)   Employers ☐   Students ☑

Mode of feedback   Online ☐   Manual ☑

Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision was made in the U G & PG Syllabus as per the University Guidelines

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG Journalism

Criterion – II

2   Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
105	**98**	**07**	**--**	**--**

2.2   No. of permanent faculty with Ph.D.   **Grant in Aid = 05**

Management Appointees = 12

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	1	0	0	18	0	18	0

2.4   No. of Guest and Visiting faculty and Temporary faculty   -

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	8	30	21
Presented papers	6	18	2
Resource Persons	-	-	-

2.6   Innovative processes adopted by the institution in Teaching and Learning:

- Student Research Projects
- ICT enabled Teaching
- Student-faculty Development Programme
- Student presentations
- Basic – Science Promotion Programmes

2.7	Total No. of actual teaching days during this academic year	**180**

2.8	Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	**As per the university norms.**

2.9 *No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop*

02	02	12

2.10 *Average percentage of attendance of students*

90%

2.11 *Course/Programme wise distribution of pass percentage:*

Course	Registered	Passed	Percentage
BA	119	112	94.12
B.Sc	205	184	89.76
B.Com	429	371	86.48
B.B.M	63	46	73.02
B.C.A	43	43	100

2.12 *How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:*

- By arranging Bridge Courses
- Organising Special classes for Slow learners/ SC/ST/OBC, Minority Students
- By preparing Academic Calendar for the year
- By organising training to the newly recruited staff members
- Guidance to the departments in organising seminars/workshops etc.

- Inculcating research culture among the staff and students

- Organising Soft-skill training programmes

- Introduction of more Certificate Courses in this academic year

- Organising Leadership Programmes for students

- Guidance to prepare study material, Students Research Project , Summer Research Projects and Internship .

- Organising various subject-wise association activities

2.13   Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	**00**
UGC – Faculty Improvement Programme	**00**
HRD programmes	**00**
Orientation Programmes	**00**
Faculty exchange programme	**00**
Staff training conducted by the university	**04**
Staff training conducted by other institutions	**08**
Summer / Winter schools, Workshops, etc.	**25**
Others	**31**

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	00	00	00
Technical Staff	**01**	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research and extension is a significant activity of the college. During this academic year two teachers from our college have obtained their Ph.D. from the different universities.

The following Teachers are pursuing Ph.D.:

Ms. Mothi Bai (submitted) – Dept. of English

Mr. Krishna Karanth (submitted) – Dept. of Chemistry

Mr. Ishwara Prasad – Dept. of Zoology

Ms. Ravikala (submitted)– Dept. of Commerce

Ms. Saraswathi C. K. –Department of English

Ms. Vijaya Lakshmi –Department of History

Ms. Kavitha K – Department of Political Science

Mr. Shrikrishna Ganaraja Bhat – Department of Botany

Mr. Pramod –Department of History

Mr. Suhas Krishna – Department of Zoology

Number of Articles and Books Published

Sl.No	Name of Staff	Books Published	Articles Published
1	Dr.Peter Wilson Prabhakar	01	03
2	Dr.Sreedhara H.G	02	02
3	Dr. Rohinaksha	01	05
4	Dr.Geetha Kumari. T	--	01
5	Ms. Vijayalakshmi	--	01
6	Mr. Pramod	--	01
7	Mrs. Mothi Bai K.S.	--	01
8	Smt.Ravikala	-	03
9	Smt.Rekha P	-	01
10	Mr.Srinath.B	-	02
11	Mr.Shiva Prasad.K	-	-

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakh	-	-	-	-

3.3   *Details regarding minor projects:*

	Completed	Ongoing	Sanctioned	Submitted
Number	-	08	-	-

Sl No	Name of the Teacher	Title of the Project	Funding Agency	Amount Rs.	Status
1	Kum. Mallika V	Socio-Economic Analysis of Goldsmiths in Semi Urban informal sector – A case study of Puttur Taluk	UGC	1,35,000.00	Completed
2	Dr. Shreedhara Naik	The trade and interplay of European power politics-A case study of south canara	UGC	1,30,000	Completed
3	Ms.Ravikala	Market for consumer durables –A study of consumer behaviour with special reference to Puttur taluk	UGC	1,40,000	Completed
4	Prof. Rakesh Kumar	Contribution of Adike-Patrike to agricultural sector-Case study of Puttur taluk	UGC	2,10,000	On going
5	Dr. Rohinaksha	Cultural study of Kambalas with special reference to Dakshina Kannada District	UGC	70,000	On going
6	Prof. Devi Prasad K. N.	Ethno Botanical Assessment of plant resources in western ghat region of Dakshina Kannada District	UGC	2,05,000	Completed
7	Prof. . Ishwara Prasad	Ecological Study on Mosquito Species and Community perception regarding mosquito borne diseases in Sullia Taluk	UGC	3,30,000	Completed
8	Ms.Anitha Kamath	Contribution of first parliamentarian to the development of undivided district of South Canara-A case study	UGC	1,00,000	Completed

Details on research publications

3.4

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-

e-Journals	-	-	-
Conference proceedings	-	-	-

3.5   Details on Impact factor of publications:

Range [　　　] Average [　　] h-index [　　　　] Nos. in SCOPUS [　　]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2016-17	UGC	17,19,000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify) CPE	2016	UGC	1,50,00,000	-
		Total	1,67,19,000	

3.7   No. of books published

i) With ISBN No.   [01]   Chapters in Edited Books   [15]

ii) Without ISBN No.   [02]   Others   [10]

3.8   No. of University Departments receiving funds from

UGC-SAP [　　]   CAS [　　]   DST-FIST [　　　]

DPE [　　]   DBT Scheme/funds [　　　]

3.9   For colleges

Autonomy [　　]   CPE [Yes]   DBT Star Scheme [　　　]

INSPIRE [Yes]   CE [　　]   Any Other (specify) [UGC]

3.10   Revenue generated through consultancy   -

3.11   No. of conferences organized by the Institution

Level	International	National	State	University
Number			01	-
Sponsoring agencies			College	-

3.12   No. of faculty served as experts, chairpersons or resource persons | 18 |

3.13   No. of collaborations   International | - | National | - | Any other | - |

3.14   No. of linkages created during this year | - |

3.15   Total budget for research for current year in lakhs:

From Funding agency	-
From Management of University/College	1,00,000
Total	1,00,000

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17   No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	--	-	01	-

3.18   No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Faculty – 02   Students – 03

3.19   No. of Ph.D. awarded by faculty from the Institution | - |

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21   No. of students Participated in NSS events:

University level | 04 | State level | 00 |

National level | 00 | International level | 00 |

3.22   *No. of students participated in NCC events:*

University level	00	State level	08
National level	01	International level	00

3.23   *No. of Awards won in NSS:*

University level	0	State level	-
National level	0	International level	-

3.24   *No. of Awards won in Rovers and rangers:*

University level	-	State level	-
National level	08	International level	-

3.25   *No. of Extension activities organized*

University forum	-	College forum	07	Any other	-
NCC	03	NSS	08	Rovers and Rangers	04

3.26   *Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility*

NCC

The NCC Unit has 160 cadets (108 SD and 52 SW cadets) guided by Capt. Mahesh Rai D.

- CATC held at Galibeedu during May 2017 attended by 28 SD and 16 SW Cadets.
- Trekking held at Ooty during May 2017 – attended by 1 SW Cadet
- NIC held at Mysore during May 2017 - attended by 2 SW Cadets
- BLC held at Mysore during May 2017 - attended by 2 SD and 2 SW Cadets
- TALA SENA CAMP held at Shimoga during August 2017 - attended by 10 SD and SW Cadets.
- Trekking Camp held at Kerala during September 2017 attended by 1 SD Cadet.
- TALA SENA CAMP Inter Group Competition held at Belgaum during September 2017 - attended by 3 SD Cadets
- TALA SENA CAMP Inter Group Competition held at Bagalkot during September 2017 - attended by 2 SW Cadets
- RDC Selection Camp held at Alva's Moodbidre during October 2017 attended by 5 SD & 3 SW cadets.
- RDC Selection Camp Inter Group Competition held at Mysore during November 2017 attended by 1 SW cadet.
- Pre Republic Day Camp I & II held at Bangalore during November & December 2017 attended by 1 SW cadet.
- Army Attachment Camp held at Hydrabad during November 2017 attended by 1 SD Cadet.
- Army Attachment Camp held at Goa during November 2017 attended by 2 SD Cadets.
- Trekking Camp held at Belgaum during December 2017 attended by 2 SD Cadets.
- National Integration Camp held at Calcut Kerala during December 2017 attended by 2 SD & 1 SW Cadets.
- National Integration Camp held at Alva's Moodbidre during December 2017 attended by 5 SD & 6 SW Cadets.
- Alva's Special Republic Day Camp during January 2018 attended by 26 SD & 24 SW Cadets.
- SUO Prakrithi K.S. III B.Sc. was awarded Best Commonder Prize.
- As usual Blood donation, Tree Plantation, Social work have been done during the year.

NSS

- 3rd International Yoga Day was celebrated on 21-06-2017 in association with Red Cross Society , Dr. Gowri Nature Therepiest and yoga Dr. of Ujire was the inaugurator and the guest.

- NSS conducted Kotivraksha Andholana Programme in association with

Vidhyavardhaka sangha on 23-06-2017

- NSS activities 2017-18 was inaugurated on 21-07-2017

- Independence Day was celebrated on 15-08-2017

- Book releasing   of Dr. Rohinaksha NSS officer of Vivekananda college was conducted under NSS Programme on 17-08-2017.

- Sadhbhavana Day was celebrated on 19-08-2017   Mr. Hariprasad Assistant Pof ,Bettampady First Grade Collge was the Guest.

- " SMS For Awareness"   a film show was conducted on 21-09-2017 for NSS students.

- NSS conducted a series of programmes throughout the semester such as Campus cleaning , Event management , Swachcha Bharat ,Orientation programme and weekend programmes   such as Dhanyatha and birthday celebrations in an old age home called Anandasrama in the   outskirts of puttur.

- NSS Annual special camp was held at Bellipady Higher primary school from 21-12-2017 to 29-12-2017.

- NSS Sports day was conducted for the NSS credit students on 07-01-20118 in our college sports ground.

- NSS unit in association with Rovers and rangers, red cross, Rotary club conducted swachchatha programme at Kudipady Grama on 21-01-2018.

- Republic Day was celebrated on 26-01-2018

ROVERS AND RANGERS ACTIVITIES		
Sl.No	Date	Nature of Activity
1	23-9-2017 & 24-09-17	Nipun testing Camp
2	27.1.18	Blood Donation Camp
3	022-12-2017 to 24-12-2017	Special National Level Moot
4	18.1.2018 to 23.1.2018	Rastrapathi Testing Camp
5	1.2.18 to 4.2. 18. 24	Mahamastakabhisheka Service camp up

COLLEGE ACTIVITIES:

1. Grama Vikasa Yojana – A Community Development Project of Kudipadi Village

2. Career Counselling Programmes at various P.U. colleges of Dakshina Kannada District of Karnataka and Kasaragod district of Kerala.

3. Indepth (Basic Science Practical Demonstration) Programme to High school students of Puttur , Bantwal and Sullia Taluk.

4. International Yoga Day Celebrated

5. International Youth Day Celebrated.

6. Shivarama Karantha

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30.8 Acres	-	-	
Class rooms	45	10	College	55
Laboratories	08	---	College	08
Seminar Halls	05	---	College	05
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		3,00,000	College	3,00,000
Others	-	-	-	-

4.2 Computerization of Administration and Library

- Entire computerised administration activity is upgraded.

- Subscription of INFLIBNET to the Library every year

- WIFI facility is strengthened

- Purchased e-books related to various subjects

- Upgraded the software which is installed in the library for facilitating borrowing and issuing

4.3 Library services:

Particulars	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value

Text Books	31963	23,37,480	499	104021	32462	2441502
Reference Books	34365	25,48,287	86	19445	34451	2567733
e-Books	29	3597	02	1890	31	5487
Journals & News Papers	178/19	84735	11	1942	189+19	86677
e-Journals	INFLIBNET	5000			INFLIBNET	5000
Digital Database	1	70,000			1	70,000
CD & DVD	160	18,170	2	249	162	18419
Others (specify)						
i.Barcode Printer & Scanner	1+2	30,450			1+2	30,450
ii. Printer	2	11,000			2	11,000
iii.Photocopy Xerox	1	80,000			1	80,000
iv.Browsing Center (6 Systems)	1	1,80,000			1	1,80,000
CCTV	12 camara	79883			12	79883
Power Backup Batteries	2	18220			2	18220
Remodelling Circular Counter	1	21000			1	21000

4.4 *Technology upgradation (overall)*

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	142	80	07	04	10	18	20
Added	06	03	-	-	02	00	-
Total	148	83	07	04	12	18	20

4.5 *Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)*

Every department has been provided Computer, Printer and internet. Expansion of E-Technology has enhanced the use of computers in curriculum development, teaching learning, evaluation and research.

- Teachers and students are encouraged to make use of computers for power point presentations of their seminars and projects.
- Along with broadband facility to each department, Campus wide WIFI facility is available for use.
- Three separate Optical Fibre internet lines are added in this academic year.
- Students are offered certificate courses on basic computer knowledge and advanced courses in Photoshop, Video Editing and Hardware and networking

4.6   Amount spent on maintenance in lakhs :

i)	ICT	03
ii)	Campus Infrastructure and facilities	05
iii)	Equipment	06
iv)	Others	05
	Total	19

Criterion – V

5. **Student Support and Progression**

5.1 *Contribution of IQAC in enhancing awareness about Student Support Services*

- Internal Quality Assurance Cell (IQAC) has collected student Feedback on teachers and course.
- The IQAC has also conducted and collected the Exit Feedback, Feedback from the Alumni and the parents to give more support to the student progression related activities
- Financial assistance extended to economically weaker students and personal counselling given by counsellors and Teachers to minimise the dropout rate in the college.
- IQAC has suggested to conduct Add-on courses for development of soft skills
- Arranged Leadership Training Programmes for student representatives
- IQAC has given guidance to departments to start new certificate and career oriented courses
- Encouragement to student research projects
- IQAC plays a major role in conducting seminars, workshops and conferences with regard to selection of the resource persons and designing the programmes

5.2 *Efforts made by the institution for tracking the progression*

- The placement cell conducts training programmes for students
- The institution maintains consistent correspondence with alumni
- Mentors in the Mentor-ward system and counsellors provide necessary guidance to students in the choice of their career and the way of thinking and living.
- Certificate courses help students get employment opportunities

5.3 a) *Total Number of students*

UG			PG		
Boys	Girls	Total	Boys	Girls	Total
936	1509	2445	28	96	124

(b) No. of students outside the state

310

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Orientation programmes for competitive examinations such as CA, MAT and Banking were organised by the Commerce & Management departments

- Coaching classes for Banking examinations were arranged by the department of Commerce and Management

- Department of Commerce and management in association with TIME, Mangalore conducted CPT classes for CA aspirants

No. of students beneficiaries   : **250**

5.5 No. of students qualified in these examinations

NET		SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

Both the HRD and Placement cells are guiding the students towards meaningful jobs as the logical corollary to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies on their own efforts as a result of the training they got from the placement cell.

No. of students benefitted : 525

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	250	31	50

5.9 Details of gender sensitization programmes

- A guest lecture was arranged on the topic "**women safety and gender issues**" on 5th Sept. 2017. The resource person Dr. Smitha P G, Dept. of Botany addressed the gathering on the topic and guided them in a right direction.
- A programme on **Women safety** and a **Certificate course on hand crafts** were organized on 20th and 21st Jan 2018. Ms. Vathsala Nayak, Secretary, Karnataka State Women Trainers of "Sanchalana" and Ms. Asha Bekal, Training Co-ordinator, "Sanchalana" D.K Unit enhanced the students about women empowerment and women Rights.

- On 9th March International women's day was organized. Smt. Vasanthi K, Retired Teacher and Best teacher awardee at the state level was the Chief Guest.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	106	National level	-	International level	-

No. of students participated in cultural events

State/ University level	355	National level	-	International level	-

5.9.2 No. of medals /awards won by students in Sports, Games and other events **15**

A **Tournaments Organised**

a) Monsoon Chess Tournament:

Inter district and inter collegiate 38th Monsoon Chess Tournament organized at our college on 3rd, 4th, 5th August 2017, total of 124 competitors from 20 colleges are participated.

b) M U I C Women KhoKho:

Mangalore University Inter collegiate Women KhoKho tournament was organized by our college, on 1st and 2nd February 2018. Total of 20 teams areparticipated in the tournament.

B **SPORTS ACHIEVEMENTS**

1) Cross Country Team secured 6th place in the University level competition.

2) Chess team (Girls) secured 4th place in the University level competition. Madhura Y of III Bcom(D) secured Best First board player Prize .

3) Taluk Dasara : Athletics Team secured Team Championship in men section with 6 Gold 3 silver 1 Bronze .

4) District Dasara: one silver and two bronze in Athletics.

5) University Level Athletic meet, held at GFGC Carstreet Mangalore. Boys Team Championship – THIRD Position

(29 Points with 1 Silver, 1 Bronze, 4 Fourth, 1 Fifth, 5 Sixth)

FINE ARTS

- All India Essay Writing Event-2017 organized by Shri Ram Chandra Mission(SRCM) & United Nations Information Centre for India & Bhutan(UNIC): Three students won prizes
- Two students Won Prizes at Philo Kalothsava at St.Philomena C Puttur,30-1-2018
- Art-Beat-2018-National Level Competition (St. Aloysius College Mangaluru, 06-02-2018):
- Karavali Utsava – Dec – 2017 (Dakshina Kannada District Level) two students won prizes
- Vivekothsava (SDM College Mangaluru, 16-01-2018)-Six students won prizes
- N-IGMA X 2k18 (NSAM First Grade College Nitte, 8-2-2018)

Others Fine Arts Activities

1. Students Participated in the Cultural Programmes on Vivekananda Jayanthi held on 12-01-2018.

2. StudentsParticipated in the Cultural Programmes in the College Annual Day held on 23-2-2018

3.StudentsParticipated in the Cultural Programmes in theDakshina Kannada JillaSahithyaSammelana held at Sri KukkeSubrahmanyeshwara College held on 05-3-2018.Name of the students given programme are AkhilaK,Nikhila.KSunadaP.S,ShivashankaraMaiyya ,PrathamaUpadhyaya, Ankitha .S,Anusha .C,Swathi.N.V,Shreelakhmi,ShamaPranamya,Ashika .CH under the guidance of Sri. Balakrishna.H Dept. of English.Sri.Balakrishna.H Dept. of English gave Mridangamsath to the Classical Music.

4.PrathibhaPuraskar:Felicitation programme to the Final year students(achievers in fine arts) held on 27-3-2018. Karnataka Kala ThilakaNatyaguru Sri VidwanUllala Mohan Kumar was the chiefguest.

5.Fine Arts Association, womencell,Hindi Association &Redcross jointly conducated 2 days workshop:

1 . Waste to wealth (on 20-1-2018)

2 . Women safety measures (21-1-2018)

The resourse persons were –AshaBekal&VattsalaNayak ('Sanehalana ' MahilaSangha Mangalore) & Smt. RohiniAcharyaKallega – Puttur.

3 .Fine Arts ,Women cell jointly conducted " First Aid – Best Aid" on 26-1-2018

4 .Fine Arts ,Womencell jointly conducted a programme on 10-2-2018 The Resourse persons were Smt. MallikaKukkadiDarbe, Puttur.

5.10 *Scholarships and Financial Support:*

Sl.No	Details of Scholarship	No.of students	Amount (Rs.)
1	Fee concession to Backward Communities.(OBC)	675	2408205.00
2	Scholarship to Backward students (OBC)	216	453600.00
3	C.V.Raman scholarship	8	40000.00
4	Sanchi Honnamma scholarship	103	206000.00
5	Proceeds from the Poverty Scholarship through VVSangha	111	268500.00
6	SC ST Scholarship	159	1096833.00
7	Parent Teacher Association Scholarship	50	50000.00
8	Beedi Scholarship	203	609000.00
9	Minority	12	72000.00
	Total	1537	5204138.00

5.11 *Student organised / initiatives*

Fairs	State/ University level	04	National level	-	International level	-
Exhibition	State/ University level	-	National level	-	International level	-

5.12 *No. of social initiatives undertaken by the students :* **40**

5.13 *13 Major grievances of students (if any) redressed:*   **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

"*A graduate of Vivekananda college will be civilised, principle – centred, endowed with a strong self -esteem, and concern for fellow beings and the environment, besides being confident, competent and employable.*"

MISSION:

"*Vivekananda College will strive to provide models of value practices, offer opportunities for learning and development, create infrastructure for interventions including those for preservation of environment and organise competence enhancement programmes, through able management and committed members of the staff, with the assistance of other stake holders.*"

6.2 Does the Institution have a Management Information System | Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- All the skill based effective courses are available to students irrespective of major subjects. This facility enables students to choose the courses of their interest and for future development.
- As the members of BoS, teachers are assisting the syllabus committee while framing new curriculum in the University.

6.3.2 Teaching and Learning

- ICT – enabled teaching – learning process has made the class more interactive
- Apart from classroom teaching, learning is initiated through guided library assignments, group discussions, seminars etc.
- Co-operative learning is facilitated through project work, Field Visits and study tours.

- Inquiry – based learning is provided through community survey, case study analysis and industrial visits.

- Social service, Discipline, Cultural study, and inculcation of moral and ethical values are facilitated through NCC, N.S.S and Fine Arts clubs.

- Student seminars and presentations are encouraged to make the learning process more student-centric.

6.3.3   Examination and Evaluation

- Credit Based Semester Scheme with continuous Internal Assessment is followed. The Academic Advisors and the mentors monitor the performance of the students by making an analysis after every internal test.

- To keep a record on students' progress, Progress Cards are sent to the Parents

- Provisions for Re-examinations are made for the students who represent the college/university in various activities outside the college campus and for medical reasons.

- Students are immensely encouraged to take active participation in co-curricular activities to enhance soft skills and personality development

6.3.4   Research & Guidance

- Research Cell is functioning to guide and undertake research activities among staff and students
- Assists in Student Research projects

6.3.5   Library, ICT and Physical Infrastructure/instrumentation

- Library facility with open access system
- Technologically well advanced issuing and borrowing system
- Access to INFLIBNET
- Browsing Centre with high speed internet
- Well-equipped classrooms

- Well maintained AV Hall
- Extensive use of modern teaching gadgets like LCD, Laptops etc.,
- Wi-Fi facility
- Seminar halls
- Well-equipped science and computer laboratories

6.3.6 Human Resource Management

- Training and Placement activities are done through HRD and placement cell
- Personality development programmes were organised
- Conducted *How to face* Interview sessions
- Skill development activities and programmes were organised
- Soft skill development programmes

6.3.7 Faculty and Staff Recruitment

- Systematic, merit based transparent process in recruitment
- Strict adherence to the govt norms and regulations while recruiting the staff
- Assessment in two levels – Written Test and Interview with demo class
- No post is left vacant

6.3.8 Industry Interaction/ Collaboration

- Industrial Visits are organised by the Department of Chemistry and Department of Commerce and Management (UG & PG) as a part of curriculum
- Field visits are also planned for first hand learning experience for the students
- Interactions with industrialists
- Guest Lectures from entrepreneurs

6.3.9 Admission of Students

> Students are selected for admission on the basis of past academic record, interview and as per the Governments Reservation Policy. SC, ST, OBC, Minority and Women students are given preference in admission. More importantly, special weightage is given to the neglected sections of the society and economically backward students.

6.4 Welfare schemes for

Teaching	01	Non-teaching	01	Students	07

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done   **Yes**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	Yes	AG Office	Yes	IQAC

6.8 Does the University declare results within 30 days?

For UG Programmes	Yes	✓
For PG Programmes	Yes	✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is conducting the examinations as per the Mangalore University norms

6.10 Activities and support from the Alumni Association

- Re-Union meets
- Placement help
- Financial Assistance to the needy students
- Annual Alumni Meetings
- Celebrations of Old Students' Day
- Felicitation to Rank Holders and toppers
- Contribution to Free Mid Day Meal

6.11   *Activities and support from the Parent – Teacher Association*

- Fresher's Welcome and orientation programme organised by the PTA in the beginning of the academic year.

- Support to *Annapoorna* – Free Mid-Day Meals

- Instituting 'Vidya-Akshaya Nidhi' to offer financial assistance for the needy at the time of admission

- Sponsoring the Health Centre

- Hot and Cold water dispensers

- PTA Scholarships for academic achievers and financially weaker students

6.12   *Development programmes for support staff*

- Orientation Programme was conducted.

- Departmental Store facilities provided in the campus through Co-operative society.

- Banking facility with ATM

- Spacious Parking lot

6.13   *Initiatives taken by the institution to make the campus eco-friendly*

- STP-plant with the capacity of 40,000 litres

- Trees are planted in the campus with the assistance of NSS, NCC & Rovers & Rangers

- Rain water Harvesting

- Awareness Programmes against Pollution

- Awareness to minimise the use of plastic

- Swachh Bharath Abhiyaana

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Research Cell is functioning to guide and monitor research activities
- Pre-admission counselling
- Career guidance and awareness programmes for PU students of neighbouring colleges
- YASHAS – An exclusive wing to train students to take up Civil Service Examinations
- Grama Vikasa Yojana – A Community Development Programme

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- State Level Seminars/Workshops were organised by various departments/Associations
- Orientation programme for the newly recruited staff members was organised
- Faculty members with higher qualification are being recruited
- Exit Feedback was collected from out-going students of the college
- Introduced new certificate courses for the students
- Adopted ICT enabled teaching
- Organised Staff Development /Faculty Development programmes
- Individual Development Programmes & Skill Development Programmes
- Peer and Self appraisal from the faculty

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.3 Contribution to environmental awareness / protection

- *Vanamahothsava* - Tree Plantation Programme
- Extension of Rain Water Harvesting Unit
- Awareness programmes against pollution
- Avoid Plastic Campaigns

- Swachh Campus Programme
- Swachh Bhrath Programme
- Celebrated World Environment day

7.4 Whether environmental audit was conducted? Yes ✓ No

7.5 Any other relevant information the institution wishes to add. (For example SWOC Analysis)
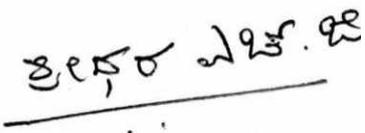
- College is recognised as the College with Potential for Excellence (CPE) by the UGC
- Secured 197th Rank at National level as per NIRF ranking 2018
- Additional class rooms are added in New PG block
- Many of the faculties are being deputed to attend workshops, seminars, conferences with a view to enhance their competency.
- Many welfare schemes such as *Annapoorna* – Free Midday Meal, Fee Concession, Counselling and guidance are in practice
- Civil Service Exam Training and Coaching for MAT/CPT etc.,
- Various Community service/Social service programmes are organised through NSS, NCC, Rovers and Rangers, Youth Red Cross and Student Council with a view to strengthen Institution – Community Network
- Many projects are undertaken with a view to sensitize the youth towards history culture and communal harmony.
- *Grama Vikasa Yojana* – Community Development Programme at Kudipady Village, in Puttur Talluk
- *Organised Community Development programmes at Bellipady Village*.

8. Plans of institution for next year

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IQAC PLANS FOR 2018-19

1. Proposed to bring a Research Journal
2. Promotion of Research culture among the staff.
3. Inculcating Research culture among the students.
4. Development of Kudipadi Village (Adapted) under Grama Vikasa Yojana.
5. Strengthening of student placement by Organising Udyogamela.
6. Orientation programme on Class Room Communication to the newly recruited Staff.
7. Organizing State level/ National Seminars/ Conferences/ Workshops.
8. Coaching for Public Service Examinations.
9. Kannada Literature awareness programmes for public.
10. Introduction of new certificate Courses
11. Execution of CPE Plans

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Name: Dr. Sreedhar a   H.G   Name: Dr. Peter Wilson Prabhakar

(IQAC Coordinator)   PRINCIPAL