

ANNUAL QUALITY ASSURANCE REPORT (AQAR) **for the year 2016-17**

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

By



VIVEKANANDA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Re-accredited by NAAC with 'A' Grade)

Recognised as the College with Potential for Excellence (CPE) by the UGC

Nehru Nagar, PUTTUR. D.K. 574 203 Karnataka State

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August, 2018

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1	Name of the Institution	VIVEKANANDA COLLEGE OF ARTS, SCIENCE & COMMERCE
1.2	Address Line 1	NEHRU NAGAR, PUTTUR
	Address Line 2	D.K. 574 203
	City/Town	PUTTUR
	State	KARNATAKA
	Pin Code	574 203
	Institution e-mail address	principalvcputtur@gmail.com
	Contact Nos	08251-230455, 08251-233635
	Name of the Head of the Institution:	Dr. Peter Wilson Prabhakar
	Tel. No. with STD Code:	08251-232591
	Mobile:	9448624951
	Name of the IQAC Co-ordinator:	Dr. Sreedhar a H.G
	Mobile:	9449268442
	IQAC e-mail address:	principalvcputtur@gmail.com
1.3	NAAC Track ID <i>(For ex. MHCOGN 18879)</i>	
1.4	NAAC Executive Committee No. & Date: <i>(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)</i>	EC/55/RAR/013 Dt: 27.03.2011

1.5 Website address:

www.vc.vivekanandaedu.org

Web-link of the AQAR:

http://vc.vivekanandaedu.org/iqac/iqac-aqar-2015-16/

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	-	2004	2004-2010
2	2nd Cycle	A	3.12	2011	2011-16

1.7 Date of Establishment of IQAC :
DD/MM/YYYY

10.12.2004

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- | | | |
|-------------------|------------|--------------|
| i. AQAR 2011-12 | 30.09.2012 | (DD/MM/YYYY) |
| ii. AQAR 2012-13 | 30.09.2013 | (DD/MM/YYYY) |
| iii. AQAR 2013-14 | 25.08.2014 | (DD/MM/YYYY) |
| iv. AQAR 2014-15 | 18.08.2015 | (DD/MM/YYYY) |
| v. AQAR 2015-16 | 29.08.2016 | (DD/MM/YYYY) |

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, Yes No

PCI, NCI)

Type of Institution

Co-education Men Women

Urban Rural Tribal

Financial Status

Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing

Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce

Law PEI (Phys Edu) TEI (Edu)

Engineering Health Science

Management

Others (Specify) PG M.Sc (Chemistry) & M.Com

1.12 Name of the Affiliating University
(for the Colleges)

Mangalore University

1.13 Special status conferred by Central/
State Government-
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. /
University

University with Potential for
Excellence

--

UGC-CPE

Yes

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance
Programme

Yes

DST-FIST

--

UGC-Innovative PG
programmes

--

Any other (Specify)

--

UGC-COP Programmes

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2. **IQAC Composition and Activities**

2.1 No. of Teachers

16

2.2	No. of Administrative/Technical staff		02
2.3	No. of students		03
2.4	No. of Management representatives		03
2.5	No. of Alumni		01
2.6	No. of any other stakeholder and community representatives		02
2.7	No. of Employers/ Industrialists		01
2.8	No. of other External Experts		01
2.9	Total No. of members		29
2.10	No. of IQAC meetings held		07
2.11	No. of meetings with various stakeholders:	Faculty	06
		Non-Teaching Staff	02
		Students	04
		Alumni	01
		PTA	02
2.12	Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, mention the amount (during 12th Plan Period)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	13		
International	01	National	02
State	02	Institution Level/University Level	08

2.14 Significant Activities and contributions made by IQAC

- ✓ An Orientation programme on Class Room Communication was conducted to the newly recruited staff in August 2016.
- ✓ Exit Feedback from the outgoing students was collected in April 2016.

- ✓ 13 State/National /University –Seminars/Workshop/Competitions were organised during the year.
- ✓ Student Feedback on Teachers and courses was collected in April,2016
- ✓ Peer appraisal and Self appraisal among the teachers was conducted in March,2016
- ✓ Guidance for Minor Research Projects Aspirants
- ✓ Guidance for Seminars/Workshops/Conferences etc.,
- ✓ Promotion of Research Culture among staff members and students
- ✓ Leadership Training for the members of Student Council
- ✓ Grama Vikasa Yojana – Community development Programme

2.15 Plan of Action by IQAC/Outcome

SL. No	PLAN OF ACTION	ACTION TAKEN
1	To implement the C.P.E Plans as per the UGC guidelines	UGC has Sectioned amount ,but not yet received the grant
2	Organizing UGC/ other agencies sponsored State/ National Seminars/ Conferences/ Workshops	Organised Seminars : International 01 National 02 State Level 02 University/Institution Level : 08
3	Promotion of Research culture among the staff and students.	Organised workshop on research methodology for staff & encouraged them to go for research ,projects and field visits
4	Strengthening of student placement, counselling and mentoring	Organised Udyogamela on 13-01-2017. The College has separate counselling and Mentoring cell.
5	Orientation programme on Class Room Communication to the newly recruited teachers and skill development training to the Administrative Staff.	Organised a orientation program for class room communication to newly recruited lecturers
6	Extension of Remedial Courses to the slow learners especially to the SC/ ST/ OBC students	For slow learners and SC/ST/OBC students special classes and training programmes are arranged.
7	Introducing new Certificate Courses to the students.	Organised certificate courses on Video Editing ,German Language and reporting
8	Technological up-gradation	Upgradation of laboratories are done as and when required.
9	Upgradation of ICT enabled teaching-learning process	Additional LCD projectors are provided to ICT enabled teaching

10	Completion of new PG Block and addition of new class rooms.	New PG block work is completed and occupied by students.
11	New Research Journal for College and Departmental Bulletins.	Department bulletins are brought-up
12	Introduction of new PG Courses	The Proposals have been sent to the University and waiting for the permission.
13	Construction of Indoor Stadium	Proposal is placed before the management
14	Installation of Solar Roof Tops	Proposal is placed before the management
15	Expansion of Parking Lot	Expanded
16	Construction of Staff Quarters	Proposal is placed before the management
17	Expansion of Library	Request is placed before the management to extend the library facility in the new PG block
18	Extension of Botanical Garden	Completed
19	<i>Nakshathra Vana</i>	Completed

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Part – B

Criterion – I

1 Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02			
UG	15		08	
PG Diploma				
Advanced Diploma				
Diploma				01
Certificate	05			
Others				
Total	22		08	01

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15

1.3 Feedback from stakeholders*
(On all aspects)
 Mode of feedback

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>
Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Online	<input checked="" type="checkbox"/>	Manual	<input checked="" type="checkbox"/>
Co-operating schools (for PEI)		<input type="checkbox"/>	

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision was made in the U G Syllabus as per the University Guidelines

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2 Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
113	106	07	--	--

2.2 No. of permanent faculty with Ph.D. **15**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	17	0	17	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	03	55	93
Presented papers	-	15	30
Resource Persons	01	12	21

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Student Research Projects
- ICT enabled Teaching
- Student faculty Development Programme

2.7 Total No. of actual teaching days during this academic year **180**

2.8 *Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)* **As per the university norms.**

2.9 *No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop*

02	02	12
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2.10 *Average percentage of attendance of students*

91%

2.11 *Course/Programme wise distribution of pass percentage:*

Course	Registered	Passed	Percentage
BA	131	125	95.42
B.Sc	211	196	92.89
B.Com	423	353	83.45
B.B.M	49	37	75.51
B.C.A	27	27	100.00

2.12 *How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:*

- By arranging Bridge Courses
- Organising Special classes for Slow learners/ SC/ST/OBC, Minority Students
- By conducting academic audit through interaction with staff members
- By organising training to the newly recruited staff members
- Guidance to the departments in organising seminars/workshops etc.
- Inculcating research culture among the staff and students
- Organising Soft-skill training programmes
- Guidance to prepare study material, Students Research Project , Summer

Research Projects and Internship .

- Organising various subjectwise association activities

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation Programmes	00
Faculty exchange programme	00
Staff training conducted by the university	02
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	32
Others	52

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	00	00	00
Technical Staff	01	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research and extension is a significant activity of the college. During this academic year two teachers from our college have obtained their Ph.D. from the different universities.

The following Teachers are pursuing Ph.D.:

- Ms. Mothi Bai (submitted) – Dept. of English
- Ms. Mallika V – Dept. of Economics
- Mr. Krishna Karanth (submitted) – Dept. of Chemistry
- Mr. Ishwara Prasad – Dept. of Zoology
- Ms. Ravikala (submitted)– Dept. of Commerce
- Ms. Vijayasaraswathi (submitted) – Dept. of Commerce
- Ms. Saraswathi C. K. –Department of English
- Ms. Vijaya Lakshmi –Department of History
- Mr. Hariprasad – Department of Commerce
- Ms. Kavitha K – Department of Political Science
- Ms. Pushparekha - Dept. of Chemistry
- Mr. Shrikrishna Ganaraja Bhat – Department of Botany
- Mr. Pramod –Department of History
- Mr. Suhas Krishna – Department of Zoology

Number of Articles and Books Published

Sl.No	Name of Staff	Books Published	Articles Published
1	Dr.Peter Wilson Prabhakar	01	03
2	Dr.Vigneshwara V	03	20
3	Dr.Sreedhara H.G	02	02
4	Dr. Rohinaksha	01	05
5	Dr.Geetha Kumari. T	--	01
6	Ms. Vijayalakshmi	--	01
7	Mr. Pramod	--	01
8	Mrs. Mothi Bai K.S.	--	01

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-

Outlay in Rs. Lakh	-	-	-	-
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3.3 *Details regarding minor projects:*

	Completed	Ongoing	Sanctioned	Submitted
Number	-	08	06	-

Sl No	Name of the Teacher	Title of the Project	Funding Agency	Amount Rs.	Status
1	Kum. Mallika V	Socio-Economic Analysis of Goldsmiths in Semi Urban informal sector – A case study of Puttur Taluk	UGC	1,35,000.00	On going
2	Dr. Shreedhara Naik	The trade and interplay of European power politics-A case study of south canara	UGC	1,30,000	On going
3	Ms.Ravikala	Market for consumer durables –A study of consumer behaviour with special reference to Puttur taluk	UGC	1,40,000	On going
4	Prof. Rakesh Kumar	Contribution of Adike-Patrike to agricultural sector-Case study of Puttur taluk	UGC	2,10,000	On going
5	Dr. Rohinaksha	Cultural study of Kambalas with special reference to Dakshina Kannada District	UGC	70,000	On going
6	Prof. Devi Prasad K. N.	Ethno Botanical Assessment of plant resources in western ghat region of Dakshina Kannada District	UGC	2,05,000	On going
7	Prof. . Ishwara Prasad	Ecological Study on Mosquito Species and Community perception regarding mosquito borne diseases in Sullia Taluk	UGC	3,30,000	On going
8	Ms.Anitha Kamath	Contribution of first parliamentarian to the development of undivided district of	UGC	1,00,000	On going

		South Canara-A case study			
9	Mr. Bhamy Athul Shenoy	A comparative study on customer preference towards online shopping and retail shopping – A case study on Puttur TQ	UGC	60,000	Sanctioned
10	Ms. Ankitha	Market for fast food – A case study on the consumer preference towards fast food in Puttur TQ	UGC	60,000	sanctioned
11	Ms. Deepika	Socio economic status of Toddy Tappers – A case study of puttur Sub-Division	UGC	70,000	sanctioned
12	Ms. Ananya	Customer's perspective on E-banking with reference to Puttur TQ	UGC	60,000	sanctioned
13	Ms. Vijaya saraswathi	Health Insurance Policies – A Study on the Performance of Govt Health Insurance Policies in DK Dist of Karnataka state	UGC	60,000	sanctioned
14	Ms. Vidhya K N	Formal and Informal food production units – A comparative study with special reference to Puttur TQ	UGC	70,000	sanctioned

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-

Minor Projects	2016-17	UGC	17,19,000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify) CPE	2016	UGC	1,50,00,000	-
Total			1,67,19,000	

3.7 No. of books published

i) With ISBN No.	<input type="text" value="01"/>	Chapters in Edited Books	<input type="text" value="20"/>
ii) Without ISBN No.	<input type="text" value="03"/>	Others	<input type="text" value="15"/>

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>		<input type="text"/>	DBT Scheme/funds	<input type="text"/>

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text" value="Yes"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text" value="Yes"/>	CE	<input type="text"/>	Any Other (specify)	<input type="text" value="UGC"/>

3.10 Revenue generated through consultancy -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University
Number	01	02	02	08
Sponsoring agencies			College	College

3.12 No. of faculty served as experts, chairpersons or resource persons

<input type="text" value="34"/>
<input type="text" value="-"/>

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency	-
From Management of University/College	1,00,000
Total	1,00,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	01	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Faculty – 03 Students – 04

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="04"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="00"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="00"/>	State level	<input type="text" value="08"/>
National level	<input type="text" value="08"/>	International level	<input type="text" value="00"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in Rovers and rangers:

University level	<input type="text" value="33"/>	State level	<input type="text" value="33"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="01"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="03"/>	Any other	<input type="text" value="-"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="06"/>	Rovers and Rangers	<input type="text" value="08"/>

3.26 *Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility*

NSS

Sl.No	Date	Nature of Activity
1	27-08-2016	Student's Jatha to Kudipaddy
2	03-09-2016	Camp at Kudipady School
3	22-09-2016	Student Poet Meet
4	28-09-2016	Blood Donation Camp
5	16-11-2016	Medical Camp at Kudipaddy
6	26-12-2016 To 02-01-217	Annual Camp
7	Between July 2016 to April 2017	Visit to Old Age Home (10 Visits)
8	12-02-2017	Hiking

NCC

Sl.No	Date	Nature of Activity
1	15 -07- 2016	Vanamahosthsava
2	23-11-2016	Blood Donation Camp
3	02-10-2016	Swachh Bharath Abhiyaan

ROVERS AND RANGERS ACTIVITIES

Sl.No	Date	Nature of Activity
1	10-9-2016	Workshop on Disaster Preparedness and Management
2	28-9-2016	Blood Donation Camp
3	03-10-2016	Enrolment of Students to Voter List
4	16.12.2016 & 17.12.2016	Pioneering Project and Service for the Mani Local Association Rally
5	16-11-2016	Blood Donation Camp and Free Health Check-up
6	26-12-2016 to 5.01.17	17 th National Jamboree at Mysore
7	29-01-17	Community service Programme

COLLEGE ACTIVITIES:

1. Grama Vikasa Yojana – A Community Development Project of Kudipadi Village
2. Career Counselling Programmes at various P.U. colleges of Dakshina Kannada District of Karnataka and Kasaragod district of Kerala.
3. Indepth (Basic Science Practical Demonstration) Programme to High school students of Puttur , Bantwal and Sullia Taluk.
4. International Yoga Day Celebrated
5. International Youth Day Celebrated.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30.8 Acres	-	-	
Class rooms	45	05	College	50
Laboratories	08	---	College	08
Seminar Halls	05	---	College	05
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		2,00,000	College	2,00,000
Others	-	-	-	-

4.2 Computerization of Administration and Library

<ul style="list-style-type: none"> • Entire computerised administration activity is upgraded. • Subscription of INFLIBNET to the Library every year • WIFI facility is strengthened • Purchased e-books related to various subjects • Upgraded the software which is installed in the library for facilitating borrowing and issuing

4.3 Library services:

Particulars	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value

Text Books	29,591	15,67,460	472	76479.2	30063	1643939.20
Reference Books	31798	25,72,930	379	74658.9	32177	2647588.90
e-Books	29	3597	02	1190	31	4787.00
Journals & News Papers	189/19	71900	07	1,200	215	73100
e-Journals	INFLIBNET	5000				5000
Digital Database	1	70,000			1	70,000
CD & DVD	160	18,170	20	2,000	180	20,170
Others (specify)						
i.Barcode Printer & Scanner	1+2	30,450			1+2	30,450
ii. Printer	2	11,000			2	11,000
iii.Photocopy Xerox	1	80,000			1	80,000
iv.Browsing Center (6 Systems)	1	1,80,000			1	1,80,000
CCTV	12 camara	79883			12	79883
Power Backup Batteries	2	18220			2	18220
Remodelling Circular Counter	1	21000				21000

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	138	80	06	04	10	18	20
Added	06	03	01	-	02	00	-
Total	144	83	07	04	12	18	20

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Every department has been provided Computer, Printer and internet. Expansion of E-Technology has enhanced the use of computers in curriculum development, teaching learning, evaluation and research.

- Teachers and students are encouraged to make use of computers for power point presentations of their seminars and projects.
- Along with broadband facility to each department, Campus wide WIFI facility is available for use.
- Three separate Optical Fibre internet lines are added in this academic year.
- Students are offered certificate courses on basic computer knowledge and advanced courses in Photoshop, Video Editing and Hardware and networking

4.6 Amount spent on maintenance in lakhs :

i)	ICT	02
ii)	Campus Infrastructure and facilities	25
iii)	Equipments	06
iv)	Others	05
	Total	38

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Internal Quality Assurance Cell (IQAC) has collected student Feedback on teachers and course.
- The IQAC has also conducted and collected the Exit Feedback, Feedback from the Alumni and the parents to give more support to the student progression related activities
- Financial assistance extended to economically weaker students and personal counselling given by counsellors and Teachers to minimise the dropout rate in the college.
- IQAC has suggested to conduct Add-on courses for development of soft skills
- IQAC has advised to conduct Mock interviews for students at the departmental level
- Arranged Leadership Training Programmes for student representatives
- IQAC has given guidance to departments to start new certificate and career oriented courses
- Encouragement to student research projects
- IQAC plays a major role in conducting seminars, workshops and conferences with regard to selection of the resource persons and designing the programmes

5.2 Efforts made by the institution for tracking the progression

- The placement cell conducts training programmes for students
- The institution maintains consistent correspondence with alumni
- Mentors in the Mentor-ward system and counsellors provide necessary guidance to students in the choice of their career and the way of thinking and living.
- Add-on courses help students get employment opportunities

5.3 a) Total Number of students

UG			PG		
Boys	Girls	Total	Boys	Girls	Total
910	1745	2670	31	133	164

(b) No. of students outside the state

Men		Women	
No	%	No	%
941	33	1878	67

Last Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total
611	113	169	1640	03	2650
This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total
611	119	199	1640	08	2569

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Orientation programmes for competitive examinations such as CA, MAT and Banking were organised by the Commerce & Management departments
- Coaching classes for competitive examinations were arranged by the department of Commerce and Management
- Department of Commerce and management in association with TIME, Mangalore conducted CPT classes for CA aspirants

No. of students beneficiaries : **250**

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Both the HRD and Placement cells are guiding the students towards meaningful jobs as the logical corollary to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies on their own efforts as a result of the training they got from the placement cell.

No. of students benefitted : 525

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	250	31	50

5.9 Details of gender sensitization programmes

<ul style="list-style-type: none"> • A talk was arranged on 06-07-2016 on women contribution to social service. Smt. Vanamalini was the resource person. • A talk was arranged on “Healing for health’. Programme was organised by womens cell in association with Red Cross Society. Resource Person was Ms. Jeevitha , Department of Computer Science. • On 8th March 2017 , the Cell Organised Womens day. Ms. Shankari Sharma , Sub Divisional Engineer (Rtd.) was Chief Guest.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	106	National level	-	International level	-	
No. of students participated in cultural events						
State/ University level	355	National level	-	International level	-	
5.9.2 No. of medals /awards won by students in Sports, Games and other events						15

A Tournaments Organised

- 37th Monsoon chess tournament on 23rd to 25th July 2015. This is a University Level tournament and this year 123 participated from 18 colleges.
- Annual Sports Day was organised on 15-02-2015.

B SPORTS ACHIEVEMENTS

1. Ms. Astha Rai secured 2 Gold Medals 3 Silver Medals and 4 Bronze

Medals in University level Swimming Competition

2. Madhura Y of II B Com represented Mangalore University at South Zone Inter University Chess Competition and secured the Board Prize.
3. Ms. Apoorva Rai of III BSc represented Mangalore University in South Zone Inter university Chess Championship
4. Ms. Anusha S of II MSc secured Silver Medal in University level Weight Lifting Competition
5. Mr. Shobhith Rai of III BBM bagged 2 Bronze Medals in University Level Weight Lifting Competition
6. Ms. Deeksha P of II BCom won 2 Medals in University level Weight Lifting Competition
7. Ms. Jayashree A of III BCom secured Bronze medal in University Power Lifting Competition
8. Women Chess team won Third Place in University Chess Competition

C Participation of Various teams in University level Competition.

1. Athletic Team (Boys &Girls).
2. Swimming Team (Girls)
3. Chess Team (Boys &Girls).
4. Power Lifting (Boys &Girls).
5. Yoga
6. Cross-country Race
7. Football Team (Boys)
8. Kabaddi Team (Girls)
9. Throwball Team (Girls)

D FINE ARTS

- Mr. Karthik S of I Bcom Secured State Level Prize Jnana Mandara Award.
- Ms. Akhila K of II BCom won Kanaka Keerthana Gayana Award in Mangalore University Level.
- Sunada P S of II BSc bagged I Prize in Mangalore University Level

Classical and Instrumental Music

- Mr. Sanketh K of I BA got II Prize in Mangalore University Level Photography Competition
- Mr. Shreevathsa C S of II BSc and Karthik S of I Bcom secured First Place in Intercollegiate Debate Competition
- Mr. Lokendar Singh and Anirudh Balaram of III BBM won I place in Mangalore University Level English Debate Competition
- Akhila K of II BCom got II Place in Mangalore University Level Folk and Film Song Competition

5.10 Scholarships and Financial Support:

Sl No.	Details of Scholarship	Students	Amount in Rs.
1	Scholarship to Backward Communities (OBC)	80	8,50,000.00
2	Fee concession to Backward Communities.(OBC)	577	616816.00
3	C.V.Raman scholarship	41	4,15,000.00
4	Sanchi Honnamma scholarship	141	282000.00
5	Proceeds from the Poverty Scholarship through VVSangha	186	2,74,000.00
6	Parent Teacher Association Scholarship	51	51,000.00
7	INSPIRE Scholarships	2	1,60,000
8	Scholarship to Physically Handicapped	8	32,000.00
9	Annapoorna – Free Midday Meal Scheme	120	1,80,000.00
11	SC/ST Scholarships	155	5,75,000.00
12	Coffee Board Scholarships	10	40,000.00
13	Endowment Scholarship	81	85,000.00
14	Beedi Scholarships	110	3,00,000.00
15	VVS Scholarship	50	1,72,000.00
	Total	1612	40,32,816.00

5.11 Student organised / initiatives

Fairs	State/ University level	04	National level	-	International level	-
Exhibition	State/ University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students : **40**

5.13 13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

“A graduate of Vivekananda college will be civilised, principle – centred, endowed with a strong self -esteem, and concern for fellow beings and the environment, besides being confident, competent and employable.”

MISSION:

“Vivekananda College will strive to provide models of value practices, offer opportunities for learning and development, create infrastructure for interventions including those for preservation of environment and organise competence enhancement programmes, through able management and committed members of the staff, with the assistance of other stake holders.”

6.2 Does the Institution have a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- All the skill based effective courses are available to students irrespective of major subjects. This facility enables students to choose the courses of their interest and for future development.
- As the members of BoS, teachers are assisting the syllabus committee while framing new curriculum in the University.

6.3.2 Teaching and Learning

- ICT – enabled teaching – learning process has made the class more interactive
- Apart from classroom teaching, learning is initiated through guided library assignments, group discussions, seminars etc.
- Co-operative learning is facilitated through project work, Field Visits and study tours.

- Inquiry – based learning is provided through community survey, case study analysis and industrial visits.
- Social service, Discipline, Cultural study, and inculcation of moral and ethical values are facilitated through NCC, N.S.S and Fine Arts clubs.
- Student seminars and presentations are encouraged to make the learning process more student-centric.

6.3.3 *Examination and Evaluation*

- Credit Based Semester Scheme with continuous Internal Assessment is followed. The Academic Advisors and the mentors monitor the performance of the students by making an analysis after every internal test.
- To keep a record on students' progress, Progress Cards are sent to the Parents
- Provisions for Re-examinations are made for the students who represent the college/university in various activities outside the college campus and for medical reasons.
- Students are immensely encouraged to take active participation in co-curricular activities to enhance soft skills and personality development

6.3.4 *Research & Guidance*

- Research Cell is functioning to guide and undertake research activities among staff and students
- Six minor research Projects are sanctioned by the UGC
- Conducted workshop on Research Methodology for the staff
- Assists in Student Research projects

6.3.5 *Library, ICT and Physical Infrastructure/instrumentation*

- Library facility with open access system
- More than 67000 books
- Technologically well advanced issuing and borrowing system

- Access to INFLIBNET
- Browsing Centre with high speed internet
- Well-equipped classrooms
- Well maintained AV Hall
- Extensive use of modern teaching gadgets like LCD, Laptops etc.,
- Wi-Fi facility
- Seminar halls
- Well-equipped science and computer laboratories

6.3.6 *Human Resource Management*

- Training and Placement activities are done through HRD and placement cell
- Personality development programmes were organised
- Conducted *How to face* Interview sessions
- Skill development activities and programmes were organised
- Soft skill development programmes
- Organised a job fair in the month of January 2017

6.3.7 *Faculty and Staff Recruitment*

- Systematic, merit based transparent process in recruitment
- Strict adherence to the govt norms and regulations while recruiting the staff
- Assessment in two levels – Written Test and Interview with demo class
- No post is left vacant

6.3.8 *Industry Interaction/ Collaboration*

- Industrial Visits are organised by the Department of Chemistry and Department of Commerce and Management (UG & PG) as a part of curriculum
- Field visits are also planned for first hand learning experience for the students
- Interactions with industrialists
- Guest Lectures from entrepreneurs

6.3.9 Admission of Students

Students are selected for admission on the basis of past academic record, interview and as per the Governments Reservation Policy. SC, ST, OBC, Minority and Women students are given preference in admission. More importantly, special weightage is given to the neglected sections of the society and economically backward students.

6.4 Welfare schemes for

Teaching	01	Non-teaching	01	Students	07
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6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	Yes	AG Office	Yes	IQAC

6.8 Does the University declare results within 30 days?

For UG Programmes	Yes	✓
For PG Programmes	Yes	✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is conducting the examinations as per the Mangalore University norms

6.10 Activities and support from the Alumni Association

- Re-Union meets
- Placement help
- Financial Assistance to the needy students
- Annual Alumni Meetings
- Celebrations of Old Students' Day
- Felicitation to Rank Holders and toppers

- Contribution to Free Mid Day Meal

6.11 Activities and support from the Parent – Teacher Association

- Fresher’s Welcome and orientation programme organised by the PTA in the beginning of the academic year.
- Support to *Annapoorna* – Free Mid-Day Meals
- Instituting ‘Vidya-Akshaya Nidhi’ to offer financial assistance for the needy at the time of admission
- Sponsoring the Health Centre
- Hot and Cold water dispensers
- PTA Scholarships for academic achievers and financially weaker students

6.12 Development programmes for support staff

- Orientation Programme was conducted.
- Departmental Store facilities provided in the campus through Co-operative society.
- Banking facility with ATM
- Spacious Parking lot

6.13 Initiatives taken by the institution to make the campus eco-friendly

- STP-plant with the capacity of 40,000 litres
- Medicinal Garden - Nakshathravana
- Trees are planted in the campus with the assistance of NSS, NCC & Rovers & Rangers
- Rain water Harvesting
- Awareness Programmes against Pollution
- Awareness to minimise the use of plastic
- Swachh Bharath Abhiyaana

Criterion – VII

7. Innovations and Best Practices

7.1 *Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.*

- Research Cell is functioning to guide and monitor research activities
- Vivekananda Centre for Research Studies® is working to gear up research activities among staff members
- Pre-admission counselling
- Career guidance and awareness programmes for PU students of neighbouring colleges
- YASHAS – An exclusive wing to train students to take up Civil Service Examinations
- Grama Vikasa Yojana – A Community Development Programme

7.2 *Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year*

- National Level/State Level Seminars/Workshops were organised by various departments.
- Orientation programme for the newly recruited staff members was organised
- Faculty members with higher qualification are being recruited
- Exit Feedback was collected from out-going students of the college
- Introduced new career oriented certificate courses for the students to enter the global market
- Adopted ICT enabled teaching
- Organised Staff Development /Faculty Development programmes
- Individual Development Programmes & Skill Development Programmes
- Peer and Self appraisal from the faculty
- Up-graded computer Laboratory with advanced configuration

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.3 *Contribution to environmental awareness / protection*

- *Vanamahothsava* - Tree Plantation Programme
- Extension of Rain Water Harvesting Unit
- Awareness programmes against pollution
- Avoid Plastic Campaigns
- Swachh Campus Programme
- Swachh Bhrath Programme
- Celebrated World Environment day

7.4 *Whether environmental audit was conducted?* Yes No

7.5 *Any other relevant information the institution wishes to add. (For example SWOC Analysis)*

- College is recognised as the College with Potential for Excellence (CPE) by the UGC
- New PG block is constructed
- Many of the faculties are being deputed to attend workshops, seminars, conferences with a view to enhance their competency.
- Many welfare schemes such as *Annapoorna* – Free Midday Meal, Fee Concession, Counselling and guidance are in practice
- Civil Service Exam Training and Coaching for MAT/CPT etc.,
- Various Community service/Social service programmes are organised through NSS, NCC, Rovers and Rangers, Youth Red Cross and Student Council with a view to strengthen Institution – Community Network
- Many projects are undertaken with a view to sensitize the youth towards history culture and communal harmony.
- *Grama Vikasa Yojana* – Community Development Programme at Kudipady Village, in Puttur Talluk

8. Plans of institution for next year

IQAC PLANS FOR 2017-18

1. Proposed to bring a Research Journal
2. Promotion of Research culture among the staff.
3. Inculcating Research culture among the students.
4. Development of Kudipadi Village (Adapted) under Grama Vikasa Yojana.
5. Strengthening of student placement by Organising Udyogamela.
6. Orientation programme on Class Room Communication to the newly recruited Staff.
7. Organizing State level/ National Seminars/ Conferences/ Workshops.
8. Construction of new Ladies Toilet.
9. Extension of Ladies Hostel.
10. Introduction of new PG Courses
11. Coaching for Public Service Examinations.
12. Kannada Literature awareness programmes for public.
13. Workshop on Tulu Script
14. Execution of CPE Plans
15. Aiming at Autonomous Status for the College

Name: Dr. Sreedhar a H.G

(IQAC Coordinator)

Name: Dr. Peter Wilson Prabhakar

PRINCIPAL